

Quarterly Reporting/Prospective Budgeting Questions and Answers

Question: On the No Change NOA, can we eliminate the budget computation from the NOA? It may be confusing to the participant if later in the month the CWD either further decreases benefits or subsequently increases them. Or can we eliminate this NOA, since the AU/HH will be receiving another NOA informing them that as a result of their reporting, their benefit level will change "as of ___ to ___?"

Response: The budget computation cannot be eliminated from the No Change NOA. Without the budget computation, the notice would not be considered "adequate." The NOA must show the recipient how the worker arrived at the decision that the reported change did not result in an increase to benefits in order to be considered an adequate notice.

The CWD must send a No Change NOA to recipients when recipients voluntarily report a change to the CWD, and it does not result in increased benefits. The No Change NOA preserves a recipient's right to a State Hearing and cannot be eliminated.